



WMHT Community Center Rental Information

Rental Rates & Usage Policies

Rental Fees

- **Half-Day Rental (Up to 4 Hours):**
 - \$250 (general)
 - \$150 (non-profit organizations)
 - Evening half-day rentals must end by **7:30 PM**.
 - Cleanup and exit must be completed by **8:20 PM** to allow temple management to secure the premises per daily protocols.
- **Full-Day Rental (Up to 8 Hours):**
 - \$350 (10:00 AM – 7:00 PM)
 - Applicable to all one-day events.
- **Extended Access:**
 - If access is required outside the stated hours, this must be requested at the time of booking so arrangements can be made for opening and closing the community center.

Vendor Stalls

- \$75 per event day, per vendor stalls
- Vendors are responsible for their own props and setup.
- Tables and chairs may be provided by the temple upon request.

Practice & Rehearsals

- Halls rented for group practice (cultural events, traditional music, or dance) must follow the same rules and regulations as private events (no non Hindu music in any form, Movie songs and movie dances are not allowed).
- For dance practice bookings, audio files must be shared in advance for approval.
- Noise levels have to be maintained without any disruption to temple services either during temple hours or non temple hours (as there non temple hour pujas also performed by the priests)
- No paper products will be provided by WMHT. (Need to bring your own vegetarian snacks and paper products for all participants). Kitchen entry is not permitted.
- All the decorations and props used for the practice if any have to be taken back otherwise they will be tossed.

Cultural & Music Guidelines



- Only **traditional art forms** are permitted within the temple premises.
- Playing film or non-traditional music is strictly prohibited to maintain the sanctity of the space.

Weddings or large gathering Events

- The requesting party must obtain event insurance to cover accidental damages or unforeseen incidents, including but not limited to fire.
- Basic one day rental starts at \$1000 for the community center. Temple fees for Priests performing the event and Priest fees are extra
- Tables and chairs will be provided based on the capacity of the hall. Any additional tenets and chairs that can be used outside the venue are the responsibility of the requested party.
- Temple does not provide any decorations for the event. You need to contact event planning for those services
- Please review the Contract Agreement for complete information

- **Security Deposit**

- A \$250 refundable security deposit is required.
- The deposit will be refunded in the original payment method, provided the community center is returned in clean condition.
- If events are scheduled back-to-back, please ensure the hall is left clean and ready for the next booking.

- **Additional Fees (if applicable)**

- **\$100** for kitchen use (cooking)
 - *Please note that our temple kitchen is approved only as a warming kitchen and does not have a commercial-cooking permit. Any frying activities—for example, frying vadas or puris—must be done outdoors under the gazebo. If puris need to be fried indoors, they may be prepared only on the temple's cooking range. For safety and compliance with our insurance and fire department guidelines, gas cylinders and camp stoves are not allowed inside the temple.*
 - *Any groceries and supplies brought in to the temple for event use, should be taken back appropriately and not left in the temple kitchen cabinets or counters. Any donations intended should be approved by the Temple Board.*
- **\$100** for use of the audio system



Rental Agreement & Payment Information

- **Rental Agreement**

You must sign the rental agreement form, which can be downloaded from our website:
<http://www.westmichiganhindutemple.org/wmhtcommunityinfo.htm>

- **Payment Methods**

- **Check:** Payable to *WMHT*. Please submit the check along with the completed rental agreement form at the temple.
- **Online:** Payment can be made through our website.
- **Cash:** Accepted at the temple. Please place the payment in a sealed envelope with your rental details.

- **Additional Requirements**

- You must bring your own paper products and 55-gallon trash bags (available at Sam's Club or GFS).
- **Only eggless cakes** are allowed.
- **No film music** is permitted, except for the traditional birthday song.
- Please inform your guests to use the **community center entrance** when arriving for your event.
- Refrigerators provided behind the stage in the back green room are the only ones to be used by the renters. **DO NOT USE KITCHEN REFRIGERATOR** as it is meant for Temple usage only.

Questions

Contact Priya at +1 (304) 617-8704 or Vamsi at 616-633-7018 for any further questions.

More Information visit our website link: [Community Rental Information](#)

Additional Contacts for your event, if needed

Cleaning Contact

Amy Childs - 1- (616) 581-2925 - Contact ahead of time if you need cleaning. You can pay Amy directly for your event cleaning help.



Thank you for your interest on behalf of WMHT.